



## ST JOSEPH'S PRIMARY SCHOOL PARENT GUIDE



***St Joseph's Primary School – a faith filled community where learning matters.***

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## WELCOME

Welcome to St Joseph's Primary School. St Joseph's is a single stream, co-educational Catholic Primary school (K- 6) in the Armidale Diocese, situated in Tamworth. Established in 1909 by the Sisters of St Joseph, the school has continued to grow and thrive, providing quality Catholic education for over a hundred years.

At St Joseph's we enable a real knowledge of Christ as a model, to be experienced in all aspects of school life. We aim to create the richest possible learning environment for the intellectual, emotional, physical, social and spiritual development of our learners. Highly professional teachers understand the needs of the whole child and foster a love of learning.

Our student population is diverse and multicultural. St Joseph's prides itself on being a welcoming and inclusive community where tolerance and respect are valued. St Joseph's provides support for students with English as an additional language or dialect (EALD).

An application for enrolment of your child means that you are choosing a Catholic education for your child. It implies a commitment to support the faith practice and aims of the school and a willingness to cooperate in their implementation. Specifically, it means:

- Religious Education is a core subject
- Practice of the Catholic Faith and Parish involvement are emphasised
- Academic excellence and the acquisition of skills are developed within a Catholic framework.
- Participation in academic and spiritual life of the school.

Your child is expected to adhere to the school's standards for:

- Behaviour, dress and self-discipline
- Application to course work and study
- Participation in school activities
- Respect for people and property
- Observance of school regulations
- Participation in faith practice and worship

Parents are expected to participate in the total life of the school through events such as parent/teacher evenings. Applications for enrolment at St Joseph's are followed by an interview with the child, parents and the Principal. Parents will be notified by letter if their application has been accepted or declined. The school runs an extended Kindergarten Transition Program each year and children are strongly encouraged to attend.

I hope you enjoy browsing the pages of our Parent Guide and that you gain an understanding of the happy and dynamic place that is St Joseph's Primary School, Tamworth.

***Maree Holland & Greg O'Toole***  
***Principals***

## Our Mission

Education in the Catholic tradition is a lifelong process of seeking and coming to know God in the fullness of creation.

The purpose of St Joseph's West Tamworth is to assist parents and the local Church community of St Patrick's Parish in the formation of students in heart, mind, body and spirit.

St Joseph's School strives to provide an atmosphere of love in which students are inspired by hope in Jesus Christ and have their faith strengthened through the power of the Holy Spirit.

*'I pray that your inward eyes may be illuminated;  
so that you may know what is the hope to which God calls you'. (Eph 1:18)*

## School Motto

Our school's motto "In hoc signo vinces" (In this sign you shall conquer) refers to the sign of the cross, the promise that Christ's death and resurrection holds for us all. It is a call to live like Christ – to be Christian.

If we can answer this call, we will be giving our children hope for the future and a solid path to follow. It is a joint venture that calls us all to follow the truth.

## School Values

- ❖ Respect Self
- ❖ Respect Others
- ❖ Respect your environment

## School Expectations for Living at St Joseph's

- ❖ I am safe
- ❖ I am valued
- ❖ I am a Learner

## School Prayer

God our loving Father, We the Children of St Joseph's School praise and  
Thank you for your Goodness to us.  
We ask you to help us to love you more each day.  
Bless our parents, teachers and all who try to lead us to you.  
Please keep us in your care.  
Amen

## Learning and Teaching

Learning and Teaching is our core work at St Joseph's Primary School. Our focus is that our students will be motivated by a dynamic learning environment, developing as engaged, focused and independent learners.

The staff recognises that there is a wide range of learning needs amongst our students. We believe we are responsible for planning for a diversity of learners by providing:

- A high quality, challenging and holistic education that will inspire life-long learning
- Nurturing and empowering children to build resilience and to use their talents to contribute positively in a changing world
- Practical student-centred activities
- Lessons that are a combination of explicit teaching sessions and small group work which provide differentiation for each type of learner. This is to assist our students achieve the highest possible outcomes, whilst providing support and the care that each student needs to excel to be equipped for life.

Visitors to St Joseph's will observe students working in a safe, supportive environment. They will see students interacting using practical 'hands-on' tasks, students working in small groups, parents assisting in classrooms, peer tutoring and buddy activities.

St Joseph's has a strong student support program to assist children reach their potential. The students are provided with support for the particular needs in a number of ways. Staff use a variety of methods to determine the specific needs of each student and communication with parents is a priority.

St Joseph's, while offering a comprehensive curriculum has a keen focus on the fundamentals of learning. The NAPLAN results are analysed in depth and staff pinpoint the areas in which more growth can be achieved and plan accordingly.



*St Joseph's Primary School – a faith filled community where learning matters.*

## Religious Education

As a Catholic School, we exist to ensure the Faith development of the children in our care. Our parish clergy, staff, parents and parishioners work together to support the religious development of the children. The Religious Education curriculum supports the catechetical and evangelising mission of the Church while supporting children in their lifelong journey in faith.

We aim to provide a Religious Education program which is relevant and meaningful and which embraces core Catholic beliefs and values. All teachers of Religious Education are practising Catholics who hold appropriate RE qualifications. We provide regular opportunities for Mass attendance, Prayer and Liturgy. Sacramental programs for Reconciliation, First Communion and Confirmation are run in conjunction with St Patrick's Parish.

## Sacraments

These sacraments are conferred during the year at various times.

- ❖ Reconciliation Year 2
- ❖ First Communion Year 3
- ❖ Confirmation Year 6 (date set by the Bishop)

More information is given as the time draws closer.





## CURRICULUM

We aim to develop independence in our students, by providing opportunities for inquiry learning, problem solving and decision making to help students make meaning of their own lives. Our educational programs are founded on the new Australian National Curriculum. Staff are constantly engaged in ongoing professional development to further their knowledge and to support the ongoing implementation of new curriculum and are committed to providing excellent programs in Religious Education, Mathematics, History, Geography, Science and Technology, Physical Education, Personal Development and Health and the Creative Arts.



## Mathematics

Children at St Joseph's are actively involved in discovering and learning Mathematics in a stimulating and challenging environment. Mathematics is outcomes-based with a hands-on and open-ended approach catering for all ability levels. A range of appropriate resources are available such as smartboards, Chromebooks, student-centred concrete materials, teacher references, all of which are based on the NSW Board of Studies K-6 Mathematics Syllabus.

## English

The NSW Board of Studies provides the English K-6 Syllabus upon which the students' learning in English is based. The outcomes in this syllabus describe the knowledge, skills, understandings and strategies that students demonstrate when learning to talk, listen, view, read and write. English is the most critical academic key learning area in the primary school. St Joseph's Primary School has an ongoing commitment to high quality literacy teaching and learning which will



assist the students in becoming competent when using language in a range of situations. English also has a wider role as a means of achieving success in all of the Key Learning Areas. A variety of strategies are used to teach all aspects of reading in each class on a daily basis. The children's progress in reading is carefully monitored by classroom teachers and children are encouraged to set goals and personal challenges in their learning.

## History and Geography (HSIE)

The study of History from Kindergarten to Year 6 investigates the actions, motives and lifestyles of people over time, from individuals and family members, to local communities, expanding to national and world history contexts. The key objectives for students are: to develop knowledge and understanding about the nature of history and the key changes and developments from the past; to develop knowledge and understanding about key historical concepts and develop the skills to undertake the process of historical inquiry.

Geography is the study of places and the relationships between people and their environments. It is a rich and complex discipline that integrates knowledge from natural sciences, social sciences and humanities to build a holistic understanding of the world. The key objectives for students are: to develop knowledge and understanding of the features and characteristics of places and environments across a range of scales; to develop knowledge and understanding of interactions between people, places and environments; to apply geographical tools for geographical inquiry; to develop skills to acquire, process and communicate geographical information. History and Geography are considered to be two separate sections of Human Society and Its Environment (HSIE) and one will be taught each semester.

## Science and Technology

Science and Technology is taught using the new Science K-6 syllabus for the Australian curriculum. Science and Technology are of increasing importance and integral to our rapidly changing world. A student's sense of wonder and curiosity about the natural and made world is fostered through actively engaging in the processes of working scientifically and working technologically.

## Physical Education and Health

The school follows the Personal Development, Health and Physical Education K-6 Syllabus and Support Documents. All children from K-6 are actively involved in the program to develop their individual skill levels, co-ordination, fitness and self-esteem. The strands of the syllabus cover active lifestyle, dance, games and sport, growth and development, gymnastics, interpersonal

relationships, personal health choices and safe living. The children wear their sports uniform to school twice a week on WEDNESDAYS and FRIDAYS.

## Sport and Physical Education (P.E.)

The school's Physical Education and Sporting curriculum shows the school's commitment to encouraging healthy lifestyles by providing a wide variety of competitive and non-competitive sporting experiences for the students. Children have the opportunity to be involved in representative sport from the age of 8 in a wide range of sports. All interests and range of abilities are catered for with children being able to represent the school at netball, football, cricket, basketball, athletics, swimming and cross-country.

**Sport** takes place on Fridays and involves children being introduced to skills of games and athletics. (Sports uniform to be worn). In some instances, eg tennis, students will be taken off-site to participate. Parents will be advised prior to these instances.

**P.E.** is conducted for all children regularly each week. Days and times for Primary and Infants will vary and you will be advised as the school timetable is devised.

The Sporting Houses are: Mackillop (Gold), Joseph (Blue)

The school Swimming Carnival is held annually in Term 1, followed by Cross Country at the end of Term 1 and the Athletics Carnival is Term 2 or Term 3.

## Computers and IT

St Joseph's is committed to providing students with technology to support and enhance learning. The students in Years 3-6 are assigned an individual Chromebook and every classroom is equipped with interactive panels. Students are also able to utilise laptops and iPads to enhance and support learning.

Teachers have been trained in the use of Google classroom and other aspects of the Google suite.

## Music

Once a week students at St Joseph's attend a music class with a dedicated music teacher. Students may also wish to participate in Choir which meets weekly on Fridays.

## Library

There are hundreds of books in the Library to read for pleasure or to use as a reference for further study. The Library is fully computerised and students may use the Oliver software to locate books of interest to them.

Once a year we have a Book Fair where families have the opportunity to buy books and assist the Library to raise funds for additional purchases. Books are constantly being updated.

Each week, classes attend library lessons and have the opportunity to borrow books and to learn library skills. The Teacher Librarian and Class Teachers plan lessons to ensure effective learning.

Students may bring a library bag from home.

## Special Programs

- ❖ Buddy Program
- ❖ Student Leadership Program Year 6
- ❖ Choir
- ❖ Chess Club
- ❖ Sport programs
- ❖ Swimming and Athletics Carnivals, Cross Country
- ❖ Scholastic Book Club

## Special Events and Activities

Students have the opportunity to participate in:

- ❖ ANZAC Day
- ❖ Leadership Mass
- ❖ Catholic Schools Week
- ❖ Mother's Day Mass and Morning Tea
- ❖ Father's Day Breakfast
- ❖ NAIDOC Week
- ❖ Grandparents' Day
- ❖ Book Week
- ❖ Kindergarten Transition Program (Terms 3 and 4)
- ❖ Presentation Night



## Pastoral Care and Anti-Bullying Policy

Gospel values underpin the principles within our School. These principles reveal the love and respect we have for ourselves and for each member of the school community of St Joseph's.

When the School Community provides reasonable rules about behaviour and examples that are positive and consistent, children learn to control impulsive behaviour and to work towards desirable goals. This growing self-discipline leads to further self-confidence, self-respect and self-esteem.

At St Joseph's Primary School, we believe that all members of our community have the right to a learning and work environment free from intimidation, humiliation and hurt. We all share a responsibility to foster, promote and restore right relationships. We believe that bullying is unacceptable and we (students, staff and parents) all share a responsibility for preventing it.

*St Joseph's Primary School retains the right to Suspend or Expel students in accordance with the Diocesan Policy on the Exclusion of Students.*

Related Policies:

- ❖ St Joseph's Pastoral Care and Discipline Policy
- ❖ Diocesan Anti-Bullying Policy
- ❖ Diocesan Child Protection Policy
- ❖ Bishop's Commission Policy on Suspension, Expulsion and Exclusion of Students.





## Catering for Individual Needs

St Joseph's believes in providing students with the assistance they require to develop their fullest academic potential by cultivating self-esteem, personal goal setting and academic independence.

Accordingly, processes are put in place to help all children to experience success. These processes involve special individual and group programs, assessments, assistance by special education teachers and/or aides and access to Diocesan Services.

St Joseph's has a strong Student Support program to assist students who are provided with support for their particular needs in a number of ways. Staff use a variety of methods to determine the specific needs of each student and communication with parents is a priority.

The Minilit program currently runs in the infants' grades. This is a focused program which identifies and targets young children who need support with reading and spelling.



## Peer Support

Kinder students are assigned a Year 6 student as their buddy for the year. The Year 6 students look after the younger students in the playground and help to make them feel safe.

## Aboriginal Education

St Joseph's Primary School has an Aboriginal Education Assistant whose role includes supporting our Aboriginal students across K-6 and liaising with the local Aboriginal community. Aboriginal perspective is integrated in all teaching and learning programs.

The school offers support to Aboriginal students through the Wii Gaay program which is run through the Armidale Diocese. Wii Gaay, meaning 'clever child' in the Yuwaalaraay language, is an identification and enrichment program targeting underachieving but high academic potential Indigenous students.

## Staff

The Staff at St Joseph's are employed by the Catholic Diocese of Armidale and are responsible to the Principal and to the Catholic Schools Office. The School has four Pupil Free Staff Development Days a year, usually one a term. Parents are given plenty of notice as to when they will be scheduled. Teaching staff are allocated 2 hours release from face to face teaching (RFF) per week and are replaced by another teacher during that time.

## School Leaders

All Year 6 students are considered to be our school leaders and must act appropriately as role models for the younger students. A boy and girl Captain and Vice-Captain are elected after nominations and elections have been held at the end of the preceding year. Two students are also elected as House Captains for each Sports House.

Respect is important at St Joseph's Primary School, therefore all students, especially our Year 6 Leaders are expected to demonstrate respect and good manners at all times.



## KINDERGARTEN at ST JOSEPH'S

St Joseph's offers a sound start to school life. Kindergarten students are exposed to a wide variety of activities targeting the various ability levels and learning styles. Kinder students can look forward to participating in activities such as:

- ❖ Drawing, colouring, writing letters and numbers, learning sounds and words leading to reading books and writing stories.
- ❖ Counting, grouping, sharing and measuring to make mathematical sense of our world.
- ❖ Art time will see them painting, drawing, cutting, pasting and manipulating materials to create works of art.
- ❖ During sport they will develop their motor skills and coordination by exploring different ways of moving, developing ball skills, and introducing team cooperation.

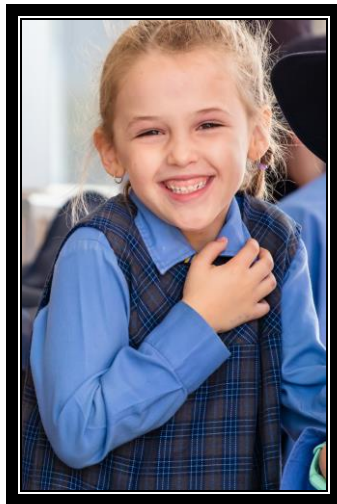
## How You Can Help Ready Your Child for Kindergarten

There are many ways that parents can help to make the transition to school easier:

- ❖ Help your child to recognise their own belongings.
- ❖ Encourage your child to gain independence by going to the toilet themselves, dressing themselves, putting away their own toys and performing simple household tasks.
- ❖ Use a variety of equipment (pencils, textas, paintbrushes, sticks in dirt) to draw, scribble or write.
- ❖ Read stories, sing nursery rhymes and play games that involve counting with your child.
- ❖ Build your child's co-operation skills by playing games that involve taking turns.
- ❖ Encourage your child to talk about experiences with you.
- ❖ Provide your child with opportunities to stay with other adults and mix with other children, such as Grandparents, uncles/aunts, friends etc.
- ❖ Attend any upcoming open days or information sessions.

## Kindergarten Transition Program

St Joseph's understands the need for an extended Transition to School Program for all students commencing Kindergarten. Therefore, the school provides a program where children attend school in sessions ranging from 2 hours building up to whole days during Terms 3 and 4. The benefits of our extended Transition Program include children becoming more familiar with staff, students and the school environment. Our highly qualified staff are able to identify learning styles and individual needs of students prior to the commencement of Kindergarten. Any issues or concerns are addressed in advance, allowing programs to be developed if required. Students are very comfortable in the school setting and ready to commence 'big school' as a result of the Transition Program.



## Kindergarten Buddy Program

To help Kinder students settle into school life, they are assigned a Year 6 student as a buddy for the year. The Year 6 students look after the younger ones in the playground and help to make them feel safe and included.

## GENERAL INFORMATION

### School Hours

8:40am – 2:50pm

Recess 11:00-11:25am

Lunch 1:00-1:40pm

### School Contact

Principal: Maree Holland & Greg O'Toole

PO Box 3682 West Tamworth 2340

Ph: (02) 6765 4079

[sitadmin@arm.catholic.edu.au](mailto:sitadmin@arm.catholic.edu.au)

[www.stjosephscatholic.edu.au](http://www.stjosephscatholic.edu.au)

## Administration Office

The administration office is open Monday – Friday from 8:30 – 3:30pm (including pupil free days).

## Arrival and Absence from School

As the attendance rolls are electronic it is essential that if you are late you must present at the office with your child before going to the classroom. If you arrive after the starting time of 8:45am children will be marked absent unless signed in at the office.

If your child is away from school for a full day due to illness, appointments or holiday, you will be required to complete their absence via Compass before 10am on the day of their absence.

## Before and After School

Playground supervision commences at 8:15am. Children are to be collected in the afternoon either by personal collection, private car or school bus by 2:50pm. Children leaving the school premises unaccompanied by an adult must have written permission.

Parents are asked to wait outside the gate near the Church (Crown Street) to collect their children. Parents are responsible for ensuring the safe conduct of their child/children to their car. Parents are asked not to wait in the car for children to come to them.

Students who travel home by bus will be supervised by the teacher on bus duty until the last bus leaves at 3:15pm.

If your child's afternoon arrangements need to change, please call the office by 2:30pm.

## After School Care

After School Care is available at St Joseph's every afternoon, Monday – Friday from 2:50pm until 6pm. After school care is run by Esteem Kids and is located in the hall. Children can be picked up from after school care through the Hall admin office in Denison Street. For more information please contact Administration.

## Canteen

The school canteen is available Thursdays and Fridays. Orders can be placed through the Qkr! App. No cash is taken at school. All orders must be placed before 9am on the day the order is required.

## Visitors

All visitors to St Joseph's must first report to the office and sign in to receive a visitor's badge. If you are collecting your child please present to the office to sign your child out.

## Personal and Medical Details

At the beginning of each year, parents are asked to update important information via the Student Verification Report. The school requires up to date information to contact you, especially in an emergency. Please inform the school in writing of any changes to your personal contact details and that of your child's emergency contacts that may occur during the course of the year.

## Medication

Medication required during school hours should be brought to the attention of the staff. Please contact the school office to complete the required forms to administer medication.

Health Check at Community Health Centre: Screening and Immunisation Certificates. If you have not supplied these please give them to the office ASAP.

## Accidents at School

Minor accidents are treated at school usually with icepacks, water, bandaids.

All accidents involving a blow to the head or where a real injury is suspected, are reported to the parents.

In the rare event a child requires urgent medical attention and you cannot be contacted we would call an ambulance.

## Anaphylaxis and Food Allergies

St Joseph's is an allergy aware school. We have several children in our school who are severely allergic to various varieties of nuts and certain foods. Their allergies are life threatening, so we ask all parents to refrain from sending their children to school with the following foods: nuts, peanut butter sandwiches, Nutella sandwiches, museli bars with nuts, chocolate coated nuts, satay flavoured noodles etc. Please tell your child not to swap or trade their food with others.

## Assembly

A whole school Assembly is held every Monday morning in our school hall at 8:45am where we have the traditional Acknowledgment of Country and the National Anthem is sung. Birthdays are acknowledged and awards are presented at this Assembly.

## Assessment and Reporting

Assessment is ongoing and is both formal and informal. Standardised testing ensures students are achieving at an equitable level to those compared to children from across the State.

Reporting to parents takes place on a regular basis with a formal report and a Parent Teacher Interview in Term 2 and a formal report in Term 4. While formal A-E reporting only occurs twice a year, parents are encouraged to regularly discuss their child's progress with the teacher at any time of the year.

3 Way-Learning Conferences are held during the year normally in Term 1 and Term 3. These conferences are held between the student, the teacher and the parent and they provide a forum for an open discussion of your child's learning. Parents are encouraged to take advantage of these valuable opportunities.

## Communication

St Joseph's Primary School recognises the value in open communication between staff and parents.

St Joseph's uses **Compass** a Parent Portal App to assist parents with school administration. Through Compass, parents can advise of their child's absence, view reports, make parent/teacher interviews, authorize school excursion permissions, email their child's teacher.

The **St Joseph's Newsletter** is distributed to parents through iNewsletter each Monday fortnight. The newsletter is an important tool to keep parents informed as to the major events that are happening around the school. Individual classes also send out relevant information via **Newsfeeds** on Compass to advise parents of what is going on in the classrooms.

General information is also available on the **School Website under Calendar** with regular updates on the school's official **Facebook** page.

Parents are reminded that teachers are not always available during the school day and parents are asked if the matter is urgent or regards an afternoon arrangement that contact is made through Administration. Parents are encouraged to contact the school office between the hours of 8:30am and 3:30pm if they need further information regarding school events, etc.

## Parental Involvement

St Joseph's encourages the involvement of parents through:

- ❖ assistance in the classroom
- ❖ coaching sporting teams
- ❖ being part of the Parents and Friends Association
- ❖ being elected to the School Advisory Council
- ❖ sharing in special assemblies and celebrations
- ❖ supporting school events

## School Advisory Council

The School Advisory Council is made up of elected parent representatives and nominees from various school groups and assists by providing advice to the Parish Priest and Principal in the fulfilment of their Christian responsibilities for the Catholic School.

## Parents and Friends' Association

St Joseph's Primary School have a Parent and Friends Association. This group meets regularly and assists by raising funds to maintain and improve the educational facilities of the school.

## School Uniform

It is an expectation that your child comes to school dressed in the required school uniform. The school colours are blue and gold. School logo backpacks, hats, ties and socks are available for purchase at the office. All other uniform items can be purchased through Lowes in Tamworth.

*The wearing of a uniform gives a sense of belonging, pride in oneself and school, equality and unity, distinguishes and differentiates and is economical in the long term and a very good disciplinary measure. Please encourage your child to wear the correct school uniform at all times.*

Children must NOT wear: caps, football socks, coloured jumpers, black jogger type boots, coloured ribbons in hair (other than school colours).

School uniform is worn Mondays, Tuesdays and Thursday.

Sports uniform is worn Wednesdays and Fridays.

**All uniform and other clothing worn to school should be clearly labelled in order for it to be returned if lost.**



## Uniform Guide

<b>Summer - Girls</b>	<b>Summer - Boys</b>
<p>Checked Tunic Dress</p> <p>Navy socks &amp; Black lace up shoes</p>	<p>Blue short-sleeved shirt &amp; Grey Shorts</p> <p>Navy socks &amp; Black lace up shoes</p>
<b>Winter – Girls</b>	<b>Winter – Boys</b>
<p>Tunic dress</p> <p>Blue long-sleeved shirt</p> <p>Navy and Gold striped school tie</p> <p>Blue school jumper with logo</p> <p>Navy socks or tights</p> <p>Black lace up shoes</p> <p>School jacket with logo optional</p> <p>Gloves, beanie, scarf - optional</p>	<p>Blue long-sleeved shirt</p> <p>Grey pants</p> <p>Navy and Gold striped school tie</p> <p>Blue school jumper with logo</p> <p>Navy socks</p> <p>Black lace up shoes</p> <p>School jacket with logo optional</p> <p>Gloves, beanie, scarf - optional</p>
<b>Sports Uniform – Girls and boys</b>	
<p>School sport shirt with logo together with School sport shorts with logo</p> <p>Blue track pants (optional)</p> <p>School sport socks</p> <p>runners</p>	

## Jewellery and Piercings

Jewellery is NOT permitted to be worn at school except for simple sleepers, studs, medical bracelets or watches. Nail polish or make up is NOT acceptable at school and should not be worn. Piercings (other than ears) are not permitted at school.

## Hair

Patterns shaved into hair, dyed hair, 'rat's tails', 'horsey pony', undercut or mullet are NOT permitted at school. Children with long hair must wear their hair up off their shoulders in a ponytail or braid, etc. Only school-coloured ribbons are to be worn in hair. No coloured ribbon.

## Clothing Pool

There is a limited number of second hand uniform items for purchase from the clothing pool. The clothing pool is open Monday – Thursdays from 8:30am – 1:30pm.

## Personal Property

St Joseph's provides most items needed for the education of our students.

All clothing and personal property brought to school must be clearly labelled with your child's name.

Please note:

- ❖ No toys or pets are allowed at school unless for a special occasion pre-arranged with the teacher.
- ❖ Younger children may require a spare change of underwear in their backpack in case of an accident.
- ❖ A painting shirt (large) – long sleeve T Shirt or man's shirt with elastic wristbands is required.
- ❖ If your child has shoe laces, please practise tying laces as early as possible.
- ❖ Encourage independence with your child for coming to school: eg packing their school bag with their hat, water bottle and lunch; confirming their home arrangements.
- ❖ Your common sense is appreciated when listening to your child's stories about school. If you have any concerns please contact the teacher immediately.
- ❖ Say goodbye to your child in the morning and leave immediately. This enables your child to socialise quickly with their peers. Talk about playing with the Infants children to start with in the playground, not with an older brother, sister or friend. This will help them make friends with children of their own age much faster

## School Fees

School Fees are forwarded to families each term and normally rise by a small percentage each year.

School Fees may be paid by Qkr, cheque, cash or direct deposit. EFTPOS facilities are not available at school. A direct debit facility is available – ‘set and forget’.

School Fees for 2022 per term are as follows:

1 child	\$348.00
2 children	\$696.00
3 children	\$1044.00

There is also a maintenance levy of \$100 per family per year payable in term 1.

Parents experiencing difficulty paying their fees need to contact the school Principal as soon as possible to organise a payment plan.

## Money

**Caritas & Catholic Missions** – St Joseph’s Primary supports the work of both Caritas and the Catholic Missions. These agencies help to provide running water, food relief, health and education and training to some of the world’s neediest. Project Compassion boxes are sent home to families at the beginning of Lent.

**QKR!** – the School uses the Qkr! App for payment of fees, excursion and other payments.

**Book Club** – St Joseph’s send home Scholastic Book Club information twice per term. Participating in Book Club is entirely voluntary. A Book Fair is held each year in our school library which helps support the resourcing of our School Library. Orders and payment can be done online through LOOP.

Thank you for choosing St Joseph’s Primary School, Tamworth.

## St Joseph's Primary School...



**St Joseph's Primary School – a faith filled community  
where learning matters**